

Yachting Australia Race Officials' Courses and Qualifications

Information Sheet No 10

NATIONAL RACE OFFICER CONDITIONS OF APPOINTMENT

REVISED May 2004

ELIGIBILITY

A candidate for appointment as a National Race Officer must:

- Be a financial member of a yacht or sailing club recognised by a Member Yachting Authority (MYA), possess Silver membership of Yachting Australia; and
- Possess the required qualifications as set out later in this Information Sheet; and
- Be nominated and recommended by their MYA.

APPOINTMENT PROCEDURE

Applications must be in writing with a completed Application Form plus a Nomination Form endorsed by the candidate's MYA.

The YA Race Officials Committee (through its appointed National Race Officers' Sub-Committee) is responsible for recommending the appointment of National Race Officers. Applications for appointment are considered at the time of the ROC's annual meeting, so the closing date each year for applications is 1st September.

Appointments are made by the Yachting Australia Board upon the recommendation of the ROC.

NECESSARY QUALIFICATIONS

An applicant for assessment as a National Race Officer must be a highly experienced race officer capable of running regatta's at the highest level and prior to lodging an application for direct on water assessment meet the following guidelines:

- Have attended a Yachting Australia National Race Officers Seminar (or an ISAF International Race Officers Seminar); and
- Passed Yachting Australia's written examination (or ISAF's written examination); and
- Passed the on water assessment; and
- Have an intimate knowledge of the racing rules of sailing; and
- Possess the analytical skills, judicial temperament and physical ability to fulfill the duties of a National Race Officer; and

- The ability to drive and position small power boats; and
- Have acted as the *Principal Race Officer* or *Race Officer* in charge of the management of the event for a course over an entire regatta at not less than five principal events in the past four years. At least two of these must have been a *National Event* or higher, the remainder to be *State Events* or higher.

OTHER QUALIFICATIONS

The Yachting Australia Race Officials Committee must also consider:

- The importance of the candidate's principal events; and
- Whether the candidate is expected to further contribute to Yachting Australia's race management program; and
- Any other information considered relevant, including any evaluations contained in Regatta Reports.

POWER BOAT DRIVING

Except in the case of re-appointments it is expected that the ability to drive small powerboats should be demonstrated by the candidate possessing the Australian National Powerboat Handling Certificate TL3 or equivalent. The Rescue Boat Endorsement is strongly recommended.

(TL3 does not fulfill the need for ability to position small powerboats in a race management environment, as this is a further developed skill.)

APPOINTMENT TERM

The term for a National Race Officer is four years. The commencement date is 1st January following the formal appointment by the Yachting Australia Board.

RE-APPOINTMENTS

An application for re-appointment as a National Race Officer must follow the same procedure as that required for a new nomination, except that the written examination is not a requirement.

TERMINATION OF APPOINTMENT

Regulations provide that Yachting Australia may terminate an appointment based on a NRMSC investigation and recommendation following a report from an MYA, a class association, a Yachting Australia race official or from any other person or body.

INTERNATIONAL RACE OFFICERS

A person appointed as an International Race Officer is ex-officio a National Race Officer. A four-year National Race Officer term commences from the date of ISAF appointment, which is also 1st January.

When a person ceases to be an International Race Officer, an ex-officio National Race Officer term is granted for a further period of four years.

EVENTS

The suitability of an event to be classified as a principal event will be determined by the ROC. As a guideline, the five principal events necessary for qualification as a National Race Officer should include:

State Events

Examples of *State Events* would be:

- State /Territory Championships with more than 20 boats and 8 Clubs represented
- Major Match Racing Events with more than 8 entrants and 4 Clubs represented

National Events

Examples of *National Events* would be:

- World Championship events
- Interdominion or Continental Championships with more than 20 boats
- Yachting Australia recognised Australian Championships
- Sail Downunder Series of regattas
- Pre Olympic events

DEFINITIONS

The term *Principal Race Officer* means the person in charge of a team of *Race Officers* that are each in charge of a particular course area in a regatta.

The term *Race Officer* means the person in charge of a particular course area for the duration of a regatta. The *Race Officer* must have been involved in the planning and organisational roles in putting together the race management team and have the overall control and responsibility for the team.

Yachting Australia Inc.
National Officiating Program
National Race Officer
Application Form

Revised May 2004

Applicants Name

Address

..... State/Territory Postcode

Phone: (B) (P) Fax:

Club:E-mail address:

Please read the Yachting Australia assessment and experience guidelines and answer the following questions. Where necessary, enclose proof with this application.

Do you hold a TL3 certificate with Rescue Boat Endorsement? YES / NO Cert. No:

Have you attended a National Race Officers Seminar? YES / NO

Please give dates and location.....

Have you passed the Race Management Test? YES / NO Mark:
 Date:

Have you been a **Race Officer** at 5 State Events or higher? YES / NO

Have you been a **Race Officer** at 2 National Events or higher? YES / NO

Please list below the five most important events you believe qualify you in the terms of the Yachting Australia guidelines and indicate a referee you believe could be asked to give an independent assessment of your performance at each event. Numbers of boats and Countries/States/Territories refer to your course only.

EVENT	NUMBER OF	DATE	REFEREE
1.	Boats		Name
	Countries/State/Territories		Address
2.	Boats		Name
	Countries/State/Territories		Address
3.	Boats		Name
	Countries/State/Territories		Address
4.	Boats		Name
	Countries/State/Territories		Address
5.	Boats		Name
	Country/State/Territories		Address

Declaration and Nomination

I

.....
(full name of applicant)

Hereby certify that the information supplied by me in this application is correct.

Signed Date

I being the
(name) (position)

of the
(Yachting Australia Member Yachting Authority)

Am satisfied that the above applicant meets the Yachting Australia assessment and experience guidelines for appointment as a National Race Officer and hereby nominate the applicant for appointment.

Signed Date

Note 1:

A practical assessment report from the MYA must accompany this application.

Note 2:

If the application is not complete or if any item that needs to be enclosed is missing the application will be returned to the applicant.

Candidates Name

Please complete the following details: Date of assessment/...../.....

Event Location

No. of races sailed this day Classes sailed

Describe the wind and sea conditions
.....
.....

Had adequate preparations been made for the days racing? YES / NO Comment:.....

Were the other members of the race management team properly trained and able to carry out their tasks with minimum assistance and instruction? YES / NO Comment:

Were there enough support/mark/rescue boats for the conditions and type of racing, location etc.? YES / NO Comment:

Was the wind and current monitored effectively to gauge the correct wind and current to allow enough data to be collected to accurately lay the course? YES / NO Comment:

Was the course properly laid for the conditions? YES / NO Comment:

Was the starting sequence carried out accurately and in accordance with the procedures laid down? YES / NO Comment:

Were the appropriate steps followed to identify OCS? YES / NO Comment:

Was the recall procedure carried out correctly? YES / NO Comment:

Were the conditions after the start monitored correctly for wind change, shortening of course etc.? YES / NO Comment:

Were any course changes, shortening of course or abandonment carried out correctly? YES / NO Comment:

Was the finish line laid correctly for the conditions and timely? YES / NO Comment:

Were procedures in place to allow finishing places to be accurately recorded? YES / NO Comment:.....

Were the finishing places correctly recorded and dealt with correctly? YES / NO Comment:.....

Assessors Name Signature